

Siliguri Jalpaiguri Development Authority

Tenzing Norgey Road, Pradhan Nagar, Siliguri-734403



Phone : Siliguri : (0353) 2512922, 2515647
: Jalpaiguri : (03561) 230874
Fax : (0353) 2510056

Memo No. : 70/Engg /SJDA

Date: 22.1.14

NOTICE INVITING QUOTATION NIQ NO: 011 / Engg / Elect / 2013 - 14 of SJDA (2nd Call)

Sealed quotations are invited by the undersigned on behalf of Siliguri Jalpaiguri Development Authority from the Bonafide and experienced Agencies for the work as mentioned below.

Name of Work: **Supply, Installation of main curtain including steel frame work all complete with Electrical & Mechanical works at Art Gallery cum Auditorium, Jalpaiguri.**

Sl. No.	Description of items	Quantity	Unit	Quoted Rate	Total Quoted Amount
1.	Supply & Installation of Main Curtain (50'X21') of best quality velvet cloth including steel frame work all complete with Electrical & Mechanical Mechanism and connection to move the curtain horizontally.				
	a) Main Curtain (50'X21') made of best quality velvet cloth (Blue Colour) as required for this purpose with Prior approval of the Authority.	1	Each		
	b) Electrical and Mechanical Mechanism with electrical connection complete including steel frame wok as required to move the curtain smoothly to open and close the stage.	1	Each		

Terms and Conditions:

- 1) The work has to be completed within 10 days.
- 2) Maintenance period will be valid for 1(one) year and after successful completion of the period Security Deposit will be released.
- 3) Necessary challans as required have to be submitted.
- 4) Payment will be made only after commissioning the work and deducting necessary taxes etc. as per Govt. norms.

Submission of Quotations: The quotationers shall submit their quotations in two sealed covers enclosed in a main sealed envelope either by Dropping in the respective Tender Box in the Office of the Chief Executive Officer, Siliguri Jalpaiguri Development Authority or By Registered Post with A/D, addressed to the Chief Executive Officer, Siliguri Jalpaiguri Development Authority, Tenzing Norgey Road, Pradhan Nagar, Siliguri – 734 003.

The sealed cover no.1 shall be superscribed as "**Part – I (Technical Bid)**" containing technical and financial documents / particulars as detailed under (B) below.

The sealed cover no.2 shall be superscribed as "**Part – II (Financial Bid)**" containing the rate/ amount which should be quoted on quotationer's letter head, clearly mentioning the name of the work.

B) Documents to be submitted: Self attested Copies of the following documents will be submitted by the quotationer /(s) for pre-qualification. Failure of submission of any of the documents as listed below will render the Tender/Quotation liable to be summarily rejected.

- i) Income Tax (I.T.) PAN.
- ii) P. Tax registration certificate with updated documents.
- iii) VAT Registration Certificate,(If registered).
- iv) Electrical supervisors certificate of competency in parts (1,2&11) relevant to this work or equivalent National Supervisors Certificate of competency.

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- v) A sample piece of curtain cloth (4"x4") size.
vi) List of similar nature of work executed by the Agency during last 5 years along with **Completion Certificate** (if any).
1. Quality of the Curtain cloth and Experience in similar nature of work will be given preference.
 2. Last date & time of Submission: Last date for submission of Quotation: - **29.01.2014** upto 1:30 pm.
 3. Date and time of Opening of Quotations: **29.01.2014** at 2:30 pm in the Office of the Chief Executive Officer, Siliguri Jalpaiguri Development Authority, Pradhan Nagar, Siliguri.
 4. The quotationers shall have to show original copies of the submitted documents at the time of evaluation of the quotations.
 5. The quotationers or their authorized representatives may like to be present at the time of opening. The schedule of opening may be altered depending on unavoidable circumstances.
 6. Bidder shall not be in a conflict of interest with one or more parties in the bidding process.
 7. SJDA reserves right to withdraw from whole process or any part thereof to accept or reject any or all offer at any stage of the process. No formal obligation shall accrue to SJDA or in such an event authority shall not be responsible for non-receipt of correspondence sent by post / e-mail / fax / courier.
 8. The lowest quotationer will have to enter into an agreement in SJDA's format within **7 (Seven) working Days** else the same will be treated as cancelled.
 9. All details can be obtained from the website - www.sjda.org.

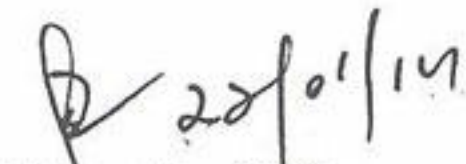

Chief Executive Officer
Siliguri Jalpaiguri Development Authority

Memo No. 70/1(15)/Engg/SJDA

Date. 22.1.14

Copy to: With request to display in their Notice Board.

1. Sabhadhipati, Siliguri Mahakuma Parishad.
2. Mayor, Siliguri Municipal Corporation.
3. District Magistrate, Darjeeling.
4. District Magistrate, Jalpaiguri.
5. Chairman, Jalpaiguri Municipality, Jalpaiguri.
6. Secretary, Jalpaiguri Jilla Parishad, Jalpaiguri.
7. Superintendent of Police, Darjeeling.
8. Superintendent of Police, Jalpaiguri.
9. Superintending Engineer, Electrical Circle - 6, PWD, Siliguri.
10. Executive Engineer, Darjeeling Electrical Division, PWD, Siliguri.
11. Executive Engineer, NBDD, H.C.Road, Siliguri
- ✓ 12. A. P., Siliguri Jalpaiguri Development Authority, Siliguri for uploading in SJDA website.
13. D.I.O., NIC, Siliguri for uploading in official website
14. Notice Board, Siliguri Jalpaiguri Development Authority, Siliguri.
15. Notice Board, Siliguri Jalpaiguri Development Authority, DCRPD Building, Near Sadar Hospital, Jalpaiguri.


Chief Executive Officer
Siliguri Jalpaiguri Development Authority